



The Vine Inter-Church Primary School is committed to safeguarding and promoting the welfare of children, the prevention of discrimination and the promotion of equality of opportunity for all and expects all staff and volunteers to share these commitments.

LUNCHTIME ASSISTANT

10 hours Monday-Friday, term time only

working pattern either 11.15am – 1.15pm OR 11.30am – 1.30pm (TBC)

Start ASAP

Permanent contract – following successful probation period

NJC Scale 1 Point 3 – £12.85 per hour

please note that the salary is paid in 12 equal monthly instalments, known as the equated year

"Everyone is welcome at The Vine. Pupils love coming to school. Staff nurture and support pupils to become courageous learners, to take risks, explore and be ambitious."
as quoted in the latest Ofsted report November 2023

We are looking for a Lunchtime Assistant to join our existing, hardworking team. The successful candidate will help ensure that every child has a positive and safe lunchtime whilst eating their lunch! Experience of working with children preferable but not essential.

A job description and application form can be obtained from the school office and school website

<https://www.thevine.cambs.sch.uk/vacancies/>

Please note that CVs are not a valid form of application. All candidates must complete an application form and submit a covering letter detailing experience and why you'd be perfect for this role. This post is subject to pre-employment safeguarding checks and enhanced DBS disclosure.

For more information call the school office on 01954 719 630, or pop in! Please send completed application forms and covering letter for attention of Mrs Sarah Singletery, HR Administrator, by email to ssingletery@thevine.cambs.sch.uk or by post to The Vine Inter-Church Primary School, The Vines, Upper Cambourne, Cambridge, CB23 6DY

CLOSING DATE: 12pm Wednesday 30th September 2026

Please note that The Vine reserves the right to close this vacancy early if we receive sufficient applications

INTERVIEW DATE: Tuesday 6th October 2026 (Time TBC)