



The Vine Inter-Church Primary School is committed to safeguarding and promoting the welfare of children, the prevention of discrimination and the promotion of equality of opportunity for all and expects all staff and volunteers to share these commitments.

BREAKFAST CLUB ASSISTANT

5 hours per week

Working 7.30am until 8.30am, Monday to Friday

Term time only

To start ASAP

Permanent contract – following successful probation period

NJC Scale 1 Point 3 – £12.85 per hour

please note that the salary is paid in 12 equal monthly instalments, known as the equated year

"Everyone is welcome at The Vine. Pupils love coming to school. Staff nurture and support pupils to become courageous learners, to take risks, explore and be ambitious."
as quoted in the latest Ofsted report November 2023

We are looking for a caring and reliable Breakfast Club Assistant to join our friendly school team. You will help serve a healthy breakfast and oversee fun and calm activities, so children arrive at class happy and ready to learn.

Level 3 qualified desirable, but not essential. This role requires the candidate to complete a Food Hygiene certificate – training will be given.

Please note that CVs are not a valid form of application. All candidates must complete an application form and submit a covering letter detailing experience and why you'd be perfect for this role. This post is subject to pre-employment safeguarding checks and enhanced DBS disclosure.

For more information call the school office on 01954 719 630, or pop in! Please send completed application forms and covering letter for attention of Mrs Sarah Singleterry, HR Administrator, by email to ssingleterry@thevine.cambs.sch.uk or by post to The Vine Inter-Church Primary School, The Vines, Upper Cambourne, Cambridge, CB23 6DY

Application forms and job descriptions are available from the school office or from the school website <https://www.thevine.cambs.sch.uk/vacancies/>

CLOSING DATE: 12pm Wednesday 30th September 2026

Please note that The Vine reserves the right to close this vacancy early if we receive sufficient applications

INTERVIEW: Tuesday 6th October 2026 (Time TBC)